



## Fall 2023 Internship Program

We are looking for mission-driven Interns eager to learn auditing skills and motivated to grow professionally with a Richmond Top Workplace employer. Gain real world auditing experience in a government environment through a hands-on internship opportunity that allows you to explore the diversity of state government while developing new skills. We are looking for participants to collaborate and professionally thrive with our team in a hybrid work environment. Interns will be based in Richmond. Ideal candidates will clearly demonstrate and understand our values: Collaborative, Engaged, Knowledgeable, and Professional.

The [Auditor of Public Accounts \(APA\)](#) is the legislative external auditor for the Commonwealth of Virginia's executive and judicial branches. Our mission is to serve Virginia citizens and decision makers by providing unbiased accurate information and sound recommendations to improve accountability and financial management of public funds. Interns will gain experience performing financial audits, participate in professional development and audit training, and collaborate on a project supporting the APA's strategic plan. Interested candidates should send their resume and cover letter to [talent@apa.virginia.gov](mailto:talent@apa.virginia.gov).

### Program Details

- \$25/hour
- Committed to work 15-20 hours per week
- Internship begins Saturday August 26, 2023 and concludes the week of November 11, 2023.
- Independently manage assigned audit tasks and strategic planning project
- Collaborate with fellow interns on a project supporting the APA's innovation focused strategic plan
- Demonstrate critical, analytical, and creative problem-solving skills, initiative, and professional judgement
- Maintain a questioning state of mind and exercise professional judgment while evaluating evidence
- Demonstrate active engagement while enhancing professional skillset and gaining knowledge of government auditing

### Minimum Requirements

- Enrolled in a Bachelor's degree or Postbaccalaureate certificate in accounting or related business field
- Must be in good academic standing
- Strong communication skills
- Ability to work both independently and collaboratively with a team, while remaining engaged in multiple projects
- Working knowledge of Windows and Microsoft Office software, including Word & Excel
- Valid driver's license and ability to provide own transportation
- U.S. citizen or permanent resident



**Collaborative**



**Engaged**



**Knowledgeable**



**Professional**