

**Joint Legislative Audit
and Review Commission**

Annual Workplan

APA

**Auditor of
Public Accounts**
COMMONWEALTH OF VIRGINIA

May 8, 2006

Auditor of Public Accounts

- Annual Workplan
- Peer Review Results

Proposed 2007 Workplan

- **Annual workplan = work performed during most of fiscal year 2007**
- **CAFR, Statewide Single Audit, and mandatory audits and special projects are major focus**
- **Risk model used to evaluate the audit work needed for agencies and institutions, and other special projects with remaining resources**

Workplan Comparison

FY2007 Workplan	140,867
Prior Year Workplan (FY 2006)	<u>139,767</u>
Increase in Audit Hours Due to Lower Turnover Hours	<u>1,100</u>

Workplan Comparison

FY2006 Workplan	139,767
Actual Hours	<u>150,504</u>
Increase in Audit Hours Due to Lower Turnover Hours	<u>10,737</u>

2006 Workplan – Budget to Actual

	<u>Budget</u>	<u>Actual</u>
Agencies	48,771	53,693
Higher Education	35,217	38,945
Local Govts/Courts & Clerks	31,810	30,452
Special Projects	22,369	19,354
Cycled Agencies	1,600	2,700
Workplan to JLARC	<u>139,767</u>	<u>145,144</u>
Additional Work:		
Work carried forward from 2005		<u>5,360</u>
Total	<u>139,767</u>	<u>150,504</u>

2006 Workplan – Budget to Actual

Notes to Budget vs. Actual

- **Performed all planned agencies and institutions**
- **Agencies – Special review of Assistive Loan Authority, expanded work in some agencies, reporting and other unanticipated issues**
- **Higher Education – New NCAA Audit Guidelines, Institutions' Reporting Problems due to systems and staffing changes**
- **Special Projects – Deferred Maintenance, Internet Database and VITA required additional hours. We deferred certain projects and may not complete others due to changes in circumstances.**

Total Hours by Function

Statewide and Agency Projects:

Special Projects	19,784
Judicial Branch	235
Executive Departments	79,943
Cycled Agencies	2,250
Independent Agencies	6,905
Local Governments, Clerks, & Courts	<u>31,750</u>
TOTAL WORKPLAN	<u>140,867</u>

Hours by Executive Departments

Executive Offices and Administration	1,964
Commerce and Trade	2,435
Education (including Colleges and Universities)	37,628
Finance	17,933
Health and Human Services	9,035
Natural Resources	475
Public Safety	3,333
Technology	1,690
Transportation	<u>5,450</u>
Total Hours by Executive Departments	<u>79,943</u>

Cycled Agencies

- **Using a Risk-Based Analysis of Controls**
 - **38 Agencies are subject to audit over a 2-year cycle**
 - **Analyzing activity during the current and past year, we will identify which agencies to audit**
 - **Allows for flexibility to address issues as they arise**

Special Projects

Types of Reports

- **Projects Required by Legislation, Statutes, and Appropriation Act**
- **Projects Determined by Specialty Teams**

Acquisition/Contract Management

Higher Education

Budgeting/Performance Management

Systems Development

Capital Assets Management

Information Systems Security

Data Analysis

Judicial

Financial Management

Social and Medical

Special Projects

Required by Legislation, Statute, or Appropriation Act

- **Systems Security – Review Databases**
- **Development of Internet Database**
- **Telecommunication Taxes**
- **Review of Performance Measures**

Special Projects

Required by Legislation, Statute, or Appropriation Act

- **Competition Council – Certify Savings**
- **APA Annual Report**
- **Council on Virginia’s Future**
- **Comparative Report – E911 Services**

Special Projects

Specialty Team Projects

- **Acquisition and Contract Management**
 - Travel Card Program Study
 - VITA - Contract Management
- **Budgeting and Performance Management**
 - Higher Education Performance Measures
 - Budget Analysis
 - Review of Strategic Planning Process
 - Review Non-General Fund Forecasting

Special Projects

Specialty Team Projects

- **Capital Assets Management**
 - **Deferred Maintenance**
 - **Review of Fleet Management**
 - **Review of Department of General Services**
- **Data Analysis**
 - **Review of Banner Systems Auditability**
 - **State Police STARS Radio System**
 - **Small Purchase Charge Card**
 - **Supreme Court Systems**

Special Projects

Specialty Team Projects

- **Financial Management**
 - Debt Management
 - Cash and Investments
 - Self-Insurance Funds
- **Higher Education**
 - One-Card Systems
 - Higher Education Restructuring

Special Projects

Specialty Team Projects

- **Information Systems Development**
 - Systems Development Projects
 - Statewide Systems Replacement
- **Information Systems Security**
 - Penetration Testing
 - VITA Systems Security
 - Statewide Systems Security Policies
 - Data Privacy and Protection
 - E-Commerce

Special Projects

Specialty Team Projects

- **Judicial**
 - **Costs of Operating Court Systems**
- **Social and Medical**
 - **Community-Based Programs**

Peer Review

- **Conducted by the National Association of State Auditors**
- **For the Period March 1, 2005 through February 28, 2006**
- **Unqualified Opinion on Work Performed**
- **No Letter of Comments**

Requested Actions

- **Approval of the Workplan**